

Position: Global JIG Fellow (Graduate)

Location: Center for Womens Global Leadership

Closing Date: September 5, 2019

Duration: 4 to 6 months, - 20 hours a week

Start Date: Two Semesters starting September 2019

Organization profile

The Center for Women's Global Leadership (CWGL) strengthens and facilitates women's leadership for women's human rights and social justice worldwide. CWGL envisions a world in which all people are equal and gender equality is systematically realized by the achievement of human rights for all. CWGL works to: advance economic and social rights from a feminist perspective; promote an end to violence against women and highlight the linkages with militarism; and build coalitions and deepen capacity around those urgent issues that are critical to the global women's movement to secure policy reform at the international and national levels.

Job Description

CWGL is looking for a motivated Graduate Fellow to assist in global outreach and engagement as part of the Global Journalism Initiative on Gender Based Violence (JIG). The ideal candidate has a good understanding of gender dimensions of global politics and media and a strong interest in human rights and gender. The Graduate Fellow must be able to work independently; think critically, have excellent organizational skills and has good attention to detail.

Responsibilities :

Under the leadership of the Chief Editor of Global JIG - the Graduate Fellow will assist with the following:

- Engage with international journalists and editors to promote JiG;
- Research and collate information related to GbV Reporting Worldwide;
- Write news articles regarding key milestones of Global JIG;
- Manage and update content on social media channels of Global JIG;
- Manage and track progress on key tasks;
- Follow-up and track inputs from contributing journalists and editors worldwide;
- Keep minutes and information on key CWGL meetings regarding the Project;
- Assist with content on social media channels of Global JIG;
- Assist with tasks from time to time that require urgent attention regarding JiG.

Required Skills:

- Currently enrolled in a graduate program of journalism, gender/feminist studies, or related.
- Excellent verbal and written communication skills in English;
- Ability to effectively communicate and liaise with different groups and cultures;
- Computer literate and knowledge of MS Office;
- Experience with research or project tools an advantage;
- Self-motivated, pro-active, well-organized and efficient.
- Experience with social media tools will be an advantage.

Preferred Skills:

- A second language will be an advantage;
- Knowledge of Wordpress; and
- Knowledge of online editing and layout tools.

What CWGL offers:

- A great professional opportunity working with leading journalists and editors worldwide;
- A chance to delve deeper into the linkages between gender and the media;
- An hourly internship compensation, on the basis of the weekly hours agreed;
- A great international network in human rights and journalism worldwide.

Application Procedure:

Please apply in English by e-mail, enclosing a CV and cover letter to cj390@cwgl.rutgers.edu by September 5, 2019, end of day.

CWGL strives to be an equal opportunities employer and to see that the make-up of its staff is diverse and representative of society. CWGL welcomes applicants from a wide variety of backgrounds.